



Disaster Relief Preparedness Checklist

1. Home/Rental/Car insurance policy number and contact info

2. Medical insurance (Health/Dental/Vision) policy number and contact info

3. Life insurance policy number and contact info

4. Photos and videos of home

Take photos or a video of the interior and exterior of your home updating it annually. Include personal belongings in your inventory and store in an online remote storage like a cloud storage system.

5. Important documents

Place important documents such as insurance policies, deeds, property records, and other important papers in a safe place, such as a safe deposit box away from your home. Make copies of important documents for your disaster supplies kit.

6. Critical documents

Consider storing critical paper documents (such as passports, social security cards and other vital documents) at home in a fireproof and waterproof box and in an area that would be easily accessible to grab if possible.

For more information on critical documents here:

https://www.ready.gov/sites/default/files/2020-03/fema_safeguard-critical-documents-and-valuables.pdf

7. Weather alerts

Sign up for severe weather alerts in your area:

https://www.ready.gov/sites/default/files/2020-03/ready_know-your-alerts-and-warnings.pdf

8. Escape routes

Go through each room of your home and plan the quickest and safest escape route. Make sure each member of your family knows the plan for each room and how to put that plan into action should they need to make a quick escape.

9. Emergency meeting spots

Choose three spots, just to be on the safe side — one near your home, (like in the case of a fire), one outside your neighborhood, (such as the fire station or a relative's home), and one out-of-town location in case you need to evacuate.

10. Pet Plan

If your family has pets, make sure your emergency plan also includes a plan for your four-legged family members. Make sure you have any necessary pet carriers and plenty of food and water on hand to take with you.

11. Pack an emergency preparedness kit

Basic kit includes:

- Drinking water (at least one gallon per person per day)
- Nonperishable food, such as canned veggies and protein bars
- Manual can opener
- Flashlights or portable lanterns and extra batteries
- First aid kit
- A crank- or battery-powered radio
- Sanitation supplies: toilet paper, moist towelettes, soap, trash bags and disinfectants
- Local maps
- Matches and waterproof container
- Extra clothes for cooler weather
- Cell phone charger
- \$500 cash for emergency use

12. Emergency Preparedness Resources

- Ready, Prepare. Plan and Stay Informed
<http://www.ready.gov/>
- FEMA: Are you Ready?
<https://www.fema.gov/>
- US Department of Homeland Security
<https://www.dhs.gov/topic/disasters>